**Contact Person for Special Education Referrals**

- **School:** Howard Burnham Elementary
- **Contact Person:** Martha Franco
- **Phone Number:** (915) 584-9499

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**Resources for Families**

TEA has created topic specific information for families. Scan the QR code or use the link to access these resources.

- [SpEdTex.org](https://SpEdTex.org)
- 1.855.773.3839

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**Special education/IDEA eligibility:**

The Individuals with Disabilities Education Act, also known as IDEA, is a federal law that gives eligible students with disabilities the right to receive special education services and assistance in school. To be eligible for special education services, a student with a disability must need instruction that is specially designed to meet the student’s unique needs based on that disability.

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**Who can request an evaluation for special education?**

- **Parents or Guardians:**
  A parent or guardian has the right to request a special education evaluation at any time. It is best to submit this request in writing to your school's principal or to the school district’s special education director. If your child is pre-school age and not yet enrolled in school, send the letter to the district’s special education director.

- **School:**
  If the school knows or has reason to suspect that the student has a disability and a need for special education services, the school must refer the student for a special education evaluation.

More information on evaluation timelines can be found at: [direc.to/dVYR](https://direc.to/dVYR)

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