



THE EL PASO EDUCATION INITIATIVE, INC. SCHOOL HEALTH ADVISORY COUNCIL BYLAWS

All requirements outlined in these bylaws, must be met by each district separately – Burnham Wood Charter School District and Vista Del Futuro Charter School District – and as a collective under The El Paso Education Initiative, Inc.

ARTICLE I. Identity & Purpose

Section 1. Name

This organization shall be known as the El Paso Education Initiative, Inc. School Health Advisory Council abbreviated as EPEI SHAC or SHAC. The EPEI Council will be made up of the Burnham Wood Charter School District School Health Advisory Council and the Vista Del Futuro Charter School District School Health Advisory Council. Both districts will formulate individual districts that will meet together to determine recommendations to be presented to their united school board for consideration.

Section 2. Accountability

The EPEI School Board & Superintendent, based on the state reporting requirements, shall determine the reporting accountability for the SHAC.

Section 3. Purpose

The purpose of the SHAC is to assist the district in ensuring that local community values are reflected in the district's health education instruction. Per Texas Education Code (TEC) 28.004, the district must consider the recommendations of the SHAC before making changes in the district's health education curriculum or instruction.

Specifically, in compliance with TEC 28.004, SHAC will advise the EPEI School Board & Superintendent on recommendations for the number of hours of instruction to be provided in health education; health education curriculum appropriate for specific grade levels that may include a coordinated health education program designed to prevent obesity, cardiovascular disease, and Type II diabetes through coordination of:

- (A) Health education;
- (B) Physical education;
- (C) Nutritional services;
- (D) Parental involvement; and
- (E) Instruction to prevent the use of tobacco; and appropriate grade levels and methods of instruction for human sexuality instruction.
- (F) Other areas of concern as identified in TEC 28.004.

The scope of SHAC activity can be expanded as directed by the EPEI School Board & Superintendent.

The SHAC will make recommendations to the district on topics relating to health and the health education of EPEI students and EPEI employees. In providing recommendations to the district, the SHAC will be guided by the ten components of Coordinated School Health as identified by the Department of State Health Services in their Whole



School, Whole Community, Whole Child (WSCC) Model. These include 1. Nutrition Environment & Services, 2. Health Services, 3. Physical Environment, 4. Counseling, Psychological, & Social Services, 5. Employee Wellness, 6. Community Involvement, 7. Physical Education and Physical Activity, 8. Health Education, 9. Social & Emotional Climate, and 10. Family Engagement.

ARTICLE II. Membership & Composition

Section 1. Council Membership

In compliance with TEC 28.004, the majority of the Council will be parents of students currently enrolled in EPEI, who are not employed by EPEI. There will be a minimum of one parent representative from each campus. Campus administrator or district administrator liaison may appoint one or more persons from each of the following groups or a representative from a group other than a group specified in TEC 28.004.

- 1) public school teachers;
- 2) public school administrators;
- 3) district students;
- 4) health care professionals;
- 5) the business community;
- 6) law enforcement;
- 7) senior citizens;
- 8) the clergy; and
- 9) non-profit health organization

Section 2. Composition

- A. Membership of the SHAC will reflect the community.
- B. The SHAC will consist of a voting membership, comprised of parents, staff, and students representing district schools, as well as a non-voting membership, comprised of representatives who are not specifically representing any district school.
- C. The Superintendent of Schools shall designate an administrative liaison. The primary responsibility of the Administrative Liaison will be to facilitate the smooth and timely flow of accurate information between EPEI and the SHAC.
- D. At its discretion, the EPEI School Board may appoint a Trustee to serve as a non-voting member of the SHAC.
- E. The SHAC will consist of no less than 5 members.



- F. A parent co-chair will be elected annually at the first meeting of each school year.

Section 3. Length of Terms

- A. Parents may be appointed for one-year terms, with the possibility of up to three consecutive re-appointments. Terms will begin on September 1 of each year. After being off the council for one term, a parent may be considered for reappointment.
- B. Community representatives may serve a one-year appointment with the possibility of up to three consecutive re-appointments. After being off the council for one term, a community representative may be considered for reappointment.
- C. Campus level EPEI staff will be appointed per the Superintendent.
- D. The Student(s) will be appointed during the junior year (2 year term) or senior year (1 year term).
- E. If a member is unable to fulfill their term, they will contact the district liaison. District liaison will arrange for an appropriate replacement with the approval of the Superintendent.

Section 4. Responsibilities of the Members

- A. Members will be expected to attend meetings of the EPEI School Health Advisory Council and other meetings as designated.
- B. Members will be expected to lend their experience and expertise in helping the SHAC make recommendations to the School Board on topics related to school health.
- C. Members will assist in building community support and awareness.
- D. The parent co-chair will assist in planning and facilitating the meetings as well as making presentations to the community, Superintendent and school board as needed.

ARTICLE III. Committees

Section 1. Subcommittee on Physical Fitness

As required in TEC 28.004, the SHAC shall establish a physical activity and fitness planning subcommittee to consider issues relating to student physical activity and fitness and make policy recommendations to increase physical activity and improve fitness among students. The membership for this subcommittee will be determined at the first meeting of the year.

Section 2. Ad Hoc Committees

Ad hoc committees may be established by the Council with a short-term purpose and are to be dissolved when their duties have been performed.



ARTICLE IV: Public Meetings & Participation

Section 1. Public Meetings and Participation

The SHAC shall conduct scheduled meetings, times and places which will be determined by the members. All meetings of the SHAC and its committees will be open to the public.

LIMIT ON PUBLIC PARTICIPATION:

Audience participation, at a committee meeting, is limited to the portion of the meeting designated for that purpose. At all other times, during a committee meeting, the audience shall not enter into discussion or debate on matters being considered by the committee members.

During audience participation time, no presentation shall exceed 5 minutes. Delegations of more than five persons shall appoint one person to present their views before the committee. There will be a limit of 30 minutes of presentations per meeting.

At committee meetings a time shall be allotted to hear persons who desire to make comments to the committee. Persons who wish to participate in this portion of the meeting shall sign up with the district administrator facilitating the meeting before the meeting begins and shall indicate the topic about which they wish to speak in writing.

Specific factual information or recitation of existing policy may be furnished in response to inquiries if appropriate.

Section 2. Order of Business

The order of business shall be in accordance with an agenda, but such agenda shall be subject to alteration or suspension at the meeting.

Section 3. Quorum

A quorum of the members shall consist of one half of the SHAC voting membership.

Section 4. Attendance

Members who did not attend at least 65% of all SHAC meetings in the prior school year shall be deemed ineligible for appointment as a voting council member for one year and replaced the following school year. (See Article II, Section 3F).

Section 5. Voting

Recommendations of the council will be determined by a majority of the council members present and voting when the vote is taken. Proxies will not be accepted.

ARTICLE V. Amendments to Bylaws

Section I. Method of Amendment

These by-laws may be amended on approval by a majority of the council members present and voting and officially constituting a quorum.